

Constitution and Rules

Title and Affiliation

The Club shall be named Derwentside Athletic Club and shall be affiliated to the relevant governing body.



Headquarters

The headquarters of the club is the training quarters.

Aims and Objectives

The aims and objectives of the club are:

- To offer coaching and competitive opportunities in athletics for all, ensuring equality of opportunity regardless of ability, age, gender or ethnic origin.
- To promote the club within the local community and in athletics.
- To ensure a duty of care to all members of the club.
- To provide all its services in a way that is fair to everyone.
- To ensure that all present and future members receive fair and equal treatment.

Management

The management of the club shall be vested in a committee consisting of six elected officers plus up to 12 but not more than 15 other members. There shall be 12 appointed positions within the club which shall be appointed by the committee. The six elected officers shall be the, President, Vice President, Honorary Chairperson, Vice Chairperson, Honorary Secretary, and Honorary Treasurer. The appointed positions will be as follows: – Coaching Co-ordinator, Fixture Secretary, Junior Section Co-ordinator, Marketing Officer, Membership Secretary, New member Co-ordinator, Public Relations Officer, Road Race Secretary, Social Secretary, Volunteer Co-ordinator, and two Welfare Officers (one male and one female).

Officers and other members are allowed to hold more than one position at any time if necessary. A minimum of six officers or appointed positions in post is necessary to form a quorum. The committee has the power to fill any vacancy that may arise.

Election of officers

Officers will be elected annually at the Annual General Meeting. All officers will retire each year but will be eligible for re-appointment.

All members of age 16 years and over shall be entitled to a vote.

Postal votes shall be allowed and provided for by the club.

Nominations will be closed 7 days in advance of the A.G.M; any vacancies will be filled at the A.G.M.

Membership

Membership of the club is confined to amateurs as defined by the UK Athletics rules as follows:

“An amateur is one who has never competed for a money prize or monetary consideration in any Athletic sport or game or been in any way interested in a staked bet or wager made in connection with any athletic competition in which he/she was an entrant or competitor, who has engaged in, assisted in, or taught any athletic exercise for pecuniary consideration, profit and who has never taken part in any athletic competition with anyone who is not an amateur.”

Derwentside A C is open to all unless against the aims and objectives of the club.

Resignation

A member intending to withdraw from the club shall give notice in writing to the Honorary Secretary and his/her membership terminates on the day of that notice unless he/she is financially indebted to the club in which case the committee may withhold acceptance of the resignation until he/she has discharged his/her liabilities. A member not having tendered his/her resignation prior to an annual general meeting shall be liable for the ensuing subscription. Any member resigning must ensure that the appropriate documentation is completed if they wish to compete for another club in team events within 9 months. A member resigning will not receive any refund or have any claims against the club.

Subscriptions

The annual subscription and nightly subscription shall be that agreed at the AGM. Annual subscription is payable on election and subsequently on the AGM in each year.

The committee shall have the power to take any appropriate action against any member whose subscriptions are 3 months in arrears providing one month's notice in writing has been given to the proposed action.

The name and address of any person so expelled from the club shall be sent to the appropriate area association, and then deleted from their membership database. Any person deleted from the membership database shall be banned for 9 months from competition for another club at any meeting held under UK athletics rules.

Annual General Meeting

The annual general meeting shall be held during the month of November in every year to receive the committee report and the Honorary Treasurer's financial statement, elect officers with any other matters specified on the agenda. The Honorary Secretary must publicise 21 days' notice of the meeting. Notice of any business which is to be placed on the agenda must be given in writing to the Honorary Secretary 14 days prior to the meeting. The quorum for a general meeting shall be 15 paid up members.

Special General Meeting

A special general meeting must be called by the Honorary Secretary within 14 days of the receipt by him/her of a requisition in writing by six members of the club stating the business to be brought before such a meeting.

Alterations to rules

No alterations or additions may be made to the rules except by an AGM or Special General Meeting called for the purpose. Notice of any proposed amendment must be given as provided in rules 10 and 11.

Committee

The committee have the power to draw up rules governing competitions and events and award prizes at their discretion.

The committee shall have the power to deal with contingencies not provided for in the constitution and rules.

Sub committees may be appointed from members of the club whether or not they are members of the committee.

Committee Meetings

In between the AGM the Honorary Secretary shall call committee meeting whenever deemed necessary.

All members are welcome to attend all meetings.

If the Honorary Chairperson is absent; the Vice Chairperson shall preside at all general or committee meeting, except that the president, if present shall preside at the AGM. If neither the Honorary Chairperson, Vice Chairperson nor President is present at the General meeting, the members present shall elect a Chairperson for that meeting.

Club Colours

The colours of the club shall be RED and YELLOW. They shall be worn in all competitive events.

Disciplinary Procedures

Disciplinary procedures are the same as per the UKA disciplinary and grievance procedures. All complaints regarding the behaviour of members should be submitted in writing to the Welfare officer.

Life Membership

Any person who has rendered outstanding service to the club and is no longer actively involved in the running of the club may at an AGM be elected an Honorary Life Member of the Club.

Coaching Qualifications

Coaches are permitted to coach as per the terms of their coaching license.

Child Protection

All persons actively involved with the coaching or working with the junior section must be police checked. A Welfare Officer not working with the junior section should be appointed as a direct contact for the juniors and coaches should the need ever arise. The Club will have a

Child Protection Policy to be used as a guide for members involved with the management of the club and for those working with junior members of the club.

Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM, through a majority vote of the membership, either present or by postal vote. In the event of dissolution any assets of the club that remain will become the property of the relevant governing body or some other club with similar objectives to those of our club.

Club Policies

- Health and Safety Procedures
- Child Protection Policy
- Vulnerable Adults Policy
- Junior Code of Conduct
- Senior Code of Conduct
- Code of Conduct for Club Coaches, Officials and Volunteers
- Code of Conduct for Parents, Guardians and Other Supporters
- Equity Policy Statement